NAPE

Training Programme

FY 2023-2024

Training Programme (At a Glance)
FY 2023-2024

Coursewise Budget Breakup

A. Professional Develoment Training Courses for Field Level Officers and Staff of Primary Education for the FY 2023-2024

Sl No	Training Name	Mode of Training	Per Batch Cost (Taka)	Batch	No. of Participants	Days	Total Cost (Taka)
1	R1,2: 29th and 30th Foundation Training Course for Instructors of PTI/URC and UEOs.	Face to Face	43,46,100.00	2	80	60	86,92,200.00
2	R-3,4,5: 3rd, 4rth & 5th Induction Training Course for Newly Recruited PTI Instructors.	Face to Face	13,69,400.00	3	120	15	41,08,200.00
3	R-6: Online Training Workshop on Office and Training Management for NAPE Personnel, DPEOs, PTI Superintendents, UEOs, Instructors (PTI, URC, TRC) and AUEOs. Assistant Instructors (URC, TRC)	Virtual	3,19,500.00	1	200	3	3,19,500.00
4	R-7: Online Workshop on SDG for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendent of PTIs, UEOs, Instructors (PTI, URC, TRC)	Virtual	1,19,500.00	1	200	1	1,19,500.00
5	R-8: Training Course on Office Management and Annual Work-Plan for Superintendents of PTIs.	Face to Face	4,97,940.00	1	34	3	4,97,940.00
6	R-9: Training Course on Office Management and Annual Work-Plan for Superintendents of PTIs.	Face to Face	4,84,780.00	1	33	3	4,84,780.00

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প্রাথমিক ও গণশিক্ষা মন্ত্রণালয়
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

7	R-10: Online Workshop on Cyber Security Awereness for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendents, UEOs, Instructors (PTI, URC, TRC) and AUEOs. Assistant Instructors (URC, TRC)	Virtual	1,44,500.00	1	250	1	1,44,500.00
8	R-11 : Online Workshop on Annual Confidential Report for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendent of PTIs, UEOs, Instructors (PTI, URC, TRC) and AUEOs, Assistant Instructors (URC, TRC)	Virtual	3,94,500.00	1	250	3	3,94,500.00
9	R-12: Online Workshop on Data Management System for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendent of PTIs, UEOs, Instructors (PTI, URC, TRC) and AUEOs. Assistant Instructors (URC, TRC)	Virtual	1,44,500.00	1	250	1	1,44,500.00
10	R-13: Online Workshop on Revised DPEd (Basic Training for primary School Teachers-BTPT) Implementation and Assesment for NAPE Personnel, DPE Officers, PTI Superintendents, Assistant Superintendent and Instructors	Virtual	1,44,500.00	1	250	1	1,44,500.00
						Total Cost:	1,50,50,120.00
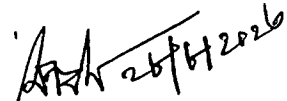
C. Miscellaneous

Sl No	Training Name		Per Batch Cost (Taka)	Batch	No. of Participants	Days	Total Cost (Taka)
1	RM-1: Monitoring and Follow-up Activities of PTIs.			Year Long			5,00,000.00
2	RM 2: Capacity Building for NAPE Faculty members			Year Long			2,00,000.00
3	RM-3: Research Activities			Year Long			20,00,000.00
4	RM- 4 : Publication of NAPE Barta (Half yearly news letter)			Year Long			3,00,000.00
5	RM-5 : Publication of Primary Education Journal			Year Long			2,50,000.00
6	RM-6 : Inhouse and other Trainings			Year Long			15,00,000.00
7	RM-7 : Regional Workshop on 'Ensuring Quality Primary Education' for the Field Level Stakeholders		1,54,320.00	5	275	1	7,71,600.00
						Total Cost:	55,21,600.00

Total Budget Breakup

Revenue Budget Training Total Training Cost: Taka	1,50,50,120.00
Miscellaneous: Taka	55,21,600.00
Grand Total Budget for 2023-2024 : Taka	2,05,71,720.00

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জাতীয় প্রাথমিক শিক্ষা একাডেমি (নেপ)
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B. Other Activities (Revenue- Miscellaneous)

RM-1: Monitoring and Follow-up Activities of PTIs.

	Duration		Year Long
Area of Monitoring and Follow-up Activities			67 PTIs
Total cost (in taka)			**500,000.00**

RM 2: Capacity Building for NAPE Faculty members	**200,000.00**

RM-3: Research Activities

Sl No	Description	Cost per Unit	Unit /Batch	Total Cost
1	Research Works , Research Seminar and Printing etc.	400000.00	2	800000.00
2	Action Research for 8 PTIs	25000.00	8	200000.00
3	Innovation Works	1000000.00	1	1000000.00
			Total cost	**2000000.00**

RM- 4 : Publication of NAPE Barta (Half yearly news letter)	**300,000.00**

RM-5 : Publication of Primary Education Journal	**250,000.00**

RM-6 : Inhouse and other Trainings	**1,500,000.00**

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RM-7 : Regional Workshop on 'Ensuring Quality Primary Education' for the Field Level Stakeholders   7,71,600.00

RM-7: Regional Workshop on 'Ensuring Quality Primary Education' in Field Level (05 batches)

Course Duration : 01 Day   Number of Batches : 05
Number of Participants :55   Nature of the Course : Non Residential

Serial No.	Categories	Number of persons	Cost per person	Qty	Total
1	Training allowance for participants (fixed)	55	1000	1	55,000.00
2	Tea, breakfast, lunch for participants (fixed)	63	580	1	36,540.00
3	TA, DA for resource persons (as per govt. rules)	3	10,000.00	1	30,000.00
4	Honorarium for guest resource person	5	2,000.00	1	10,000.00
5	Course materials, handouts etc.	55	200	1	11,000.00
6	Folder	63	60	1	3,780.00
7	Banner	1	1,500.00	1	1,500.00
8	Support service	3	500.00	1	1,500.00
9	Miscellaneous cost	1	5,000.00	1	5,000.00
				Total cost for 1 batch	154,320.00
				Total cost for 5 batches	771,600.00

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R-1: 29th Foundation Training Course for Instructors of PTI/URC and UEOs.

Course Duration : 60 Days　　　　　　Number of Batches : 01

Number of Participants : 40 Per Batch　　Nature of the Course : Face to Face

Serial	Categories	No. of Persons	Unit cost (taka)	Qty	Total(Taka)
1	Traveling allowance for participants (as per govt. rules)	40	6,500.00	1	260000.00
2	DA for participants (as per govt. rules)	40	1,137.50	61	2775500.00
3	TA/DA for external resource persons (as per govt. rules)	10	6,500.00	1	65000.00
4	Honorarium for resource persons	50	2,000.00	1	100000.00
5	Course materials, Handouts etc.	40	1,500.00	1	60000.00
6	Kits allowance	41	4,000.00	1	164000.00
7	Bags for participants	40	1,500.00	1	60000.00
8	Books for participants	40	1,500.00	1	60000.00
9	Study tour	40	3,000.00	1	120000.00
10	DA for resource persons(field visit) (as per govt. rules)	10	1,100.00	1	11000.00
11	TA for resource persons for field visit	10	2,250.00	1	22500.00
12	School visit	40	660.00	4	105600.00
13	Banner	1	1,500.00	3	4500.00
14	Accommodation charge	40	200.00	61	488000.00
15	Administrative cost	1	50,000.00	1	50000.00
	Total Cost for 1 batch				**4,346,100.00**

R-2: 30th Foundation Training Course for Instructors of PTI/URC and UEOs.

Course Duration : 60 Days　　　　　　Number of Batches : 01

Number of Participants : 40 Per Batch　　Nature of the Course : Face to Face

Serial	Categories	No. of Persons	Unit cost (taka)	Qty	Total(Taka)
1	Traveling allowance for participants (as per govt. rules)	40	6,500.00	1	260000.00
2	DA for participants (as per govt. rules)	40	1,137.50	61	2775500.00
3	TA/DA for external resource persons (as per govt. rules)	10	6,500.00	1	65000.00
4	Honorarium for resource persons	50	2,000.00	1	100000.00
5	Course materials, Handouts etc.	40	1,500.00	1	60000.00
6	Kits allowance	41	4,000.00	1	164000.00
7	Bags for participants	40	1,500.00	1	60000.00

8	Books for participants	40	1,500.00	1	60000.00
9	Study tour	40	3,000.00	1	120000.00
10	DA for resource persons(field visit) (as per govt. rules)	10	1,100.00	1	11000.00
11	TA for resource persons for field visit	10	2,250.00	1	22500.00
12	School visit	40	660.00	4	105600.00
13	Banner	1	1,500.00	3	4500.00
14	Accommodation charge	40	200.00	61	488000.00
15	Administrative cost	1	50,000.00	1	50000.00
	Total Cost for 1 batch				**4,346,100.00**

R-03: 3rd Induction Training Course for Newly Recruited PTI Instructors.

Course Duration : 15 Days   Number of Batches : 01

Number of Participants : 40 Per Batch   Nature of the Course : Face to Face

Serial	Categories	No. of	Unit cost	Qty	Total
1	Traveling allowance for participants (as per govt. rules)	40	6,500.00	1	260000.00
2	DA for participants (as per govt. rules)	40	1,137.50	16	728000.00
3	TA/DA for external resource persons (as per govt. rules)	10	6,500.00	1	65000.00
4	Honorarium for resource persons (External)	16	2,000.00	1	32000.00
5	Course materials, Handouts etc.	40	800.00	1	32000.00
6	Bags for participants	40	1,000.00	1	40000.00
7	DA for resource persons(field visit) (as per govt. rules)	10	1,100.00	1	11000.00
8	TA for resource persons (field visit)	10	2,250.00	1	22500.00
9	School/field visit	40	660.00	1	26400.00
10	Banner	1	1,500.00	3	4500.00
11	Accommodation charge	40	200.00	16	128000.00
12	Administrative cost	1	20,000.00	1	20000.00
	Total Cost for 1 batch				**1,369,400.00**

R-04: 4th Induction Training Course for Newly Recruited PTI Instructors.

Course Duration : 15 Days   Number of Batches : 01

Number of Participants : 40 Per Batch   Nature of the Course : Face to Face

Serial	Categories	No. of	Unit cost	Qty	Total
1	Traveling allowance for participants (as per govt. rules)	40	6,500.00	1	260000.00
2	DA for participants (as per govt. rules)	40	1,137.50	16	728000.00
3	TA/DA for external resource persons (as per govt. rules)	10	6,500.00	1	65000.00

		No.	Unit cost	Qty	Total
৪	Honorarium for resource persons (External)	16	2,000.00	1	32000.00
৫	Course materials, Handouts etc.	40	800.00	1	32000.00
৬	Bags for participants	40	1,000.00	1	40000.00
৭	DA for resource persons(field visit) (as per govt. rules)	10	1,100.00	1	11000.00
৮	TA for resource persons (field visit)	10	2,250.00	1	22500.00
৯	School/field visit	40	660.00	1	26400.00
10	Banner	1	1,500.00	3	4500.00
11	Accommodation charge	40	200.00	16	128000.00
12	Administrative cost	1	20,000.00	1	20000.00
	Total Cost for 1 batch				**1,369,400.00**

4-05: 5th Induction Training Course for Newly Recruited PTI Instructors.

Course Duration : 15 Days
Number of Batches : 01
Number of Participants : 40 Per Batch
Nature of the Course : Face to Face

Serial	Categories	No. of Persons	Unit cost	Qty	Total
1	Traveling allowance for participants (as per govt. rules)	40	6,500.00	1	260000.00
2	DA for participants (as per govt. rules)	40	1,137.50	16	728000.00
3	TA/DA for external resource persons (as per govt. rules)	10	6,500.00	1	65000.00
4	Honorarium for External resource persons	16	2,000.00	1	32000.00
5	Course materials, Handouts etc.	40	800.00	1	32000.00
6	Bags for participants	40	1,000.00	1	40000.00
7	DA for resource persons(field visit) (as per govt. rules)	10	1,100.00	1	11000.00
8	TA for resource persons (field visit)	10	2,250.00	1	22500.00
9	School/field visit	40	660.00	1	26400.00
10	Banner	1	1,500.00	3	4500.00
11	Accommodation charge	40	200.00	16	128000.00
12	Administrative cost	1	20,000.00	1	20000.00
	Total Cost for 1 batch				**1,369,400.00**

R-6: Online Training Workshop on Office and Financial Management for NAPE Personnel, DPEOs, Superintendents, UEOs, Instructors (PTI, URC, TRC) and AUEOs. Assistant Instructors (URC, TRC)
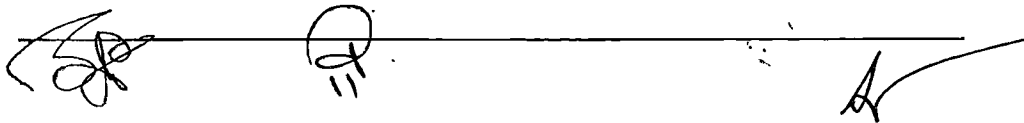
Course Duration : 03 Days

Number of Batches : 01

Number of Participants : 200

Nature of the Course : Online

Serial	Categories	No. of Persons	Unit cost	Qty	Total
1	Honorarium for participants (as per govt. rules)	200	500.00	3	300,000.00
2	Honorarium for Key Note Paper Presenter	1	3,500.00	1	3,500.00
3	Honorarium for the Moderator	1	3,000.00	1	3,000.00
4	Honorarium for the Discussants	3	2,500.00	1	7,500.00
5	Honorarium for the Course Rapporteur	2	2000.00	1	4,000.00
6	Administrative cost	1	1500.00	1	1,500.00
	Total cost for 1 batch				319,500.00

R-7: Online Workshop on SDG for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendent of PTIs, UEOs, Instructors (PTI, URC, TRC)

Course Duration : 01 Day

Number of Batches : 01

Number of Participants : 200

Nature of the Course : Online

Serial	Categories	No. of Persons	Unit cost	Qty	Total
1	Honorarium for participants (as per govt. rules)	200	500.00	1	100,000.00
2	Honorarium for the Key Note Paper Presenter	1	3,500.00	1	3,500.00
3	Honorarium for the Moderator	1	3,000.00	1	3,000.00
4	Honorarium for the Discussants	3	2,500.00	1	7,500.00
5	Honorarium for the Course Rapporteur	2	2000.00	1	4,000.00
6	Administrative cost	1	1500.00	1	1,500.00
	Total cost for 1 batch				119,500.00

R-8: Training Course on Office Management and Annual Work-Plan for Superintendents of PTIs.

Course Duration : 03 Days   Number of Batches : 01

Number of Participants : 34   Nature of the Course : Face to Face

Serial	Categories	No. of	Unit	Qty	Total
1	Travelling allowance for participants (as per govt. rules)	34	6,500.00	1	221000.00
2	Daily allowance for participants (as per govt. rules).	34	1,365.00	4	185640.00
3	TA/DA for external resource persons (as per govt. rules)	5	6,500.00	1	32500.00
4	Honorarium for resource persons	5	2,000.00	1	10000.00
5	Course materials cost	34	400.00	1	13600.00
6	Banner	1	1,500.00	2	3000.00
7	Accommodation charge	34	200.00	4	27200.00
8	Administrative cost	1	5,000.00	1	5000.00
	Total cost for 1 batch				**497,940.00**

R-9: Training Course on Office Management and Annual Work-Plan for Superintendents of PTIs.

Course Duration : 03 Days   Number of Batches : 01

Number of Participants : 33   Nature of the Course : Face to Face

Serial	Categories	No. of	Unit	Qty	Total
1	Travelling allowance for participants (as per govt. rules)	33	6,500.00	1	214500.00
2	Daily allowance for participants (as per govt. rules)	33	1,365.00	4	180180.00
3	TA/DA for external resource persons (as per govt. rules)	5	6,500.00	1	32500.00
4	Honorarium for resource persons	5	2,000.00	1	10000.00
5	Course materials cost	33	400.00	1	13200.00
6	Banner	1	1,500.00	2	3000.00
7	Accommodation charge	33	200.00	4	26400.00
8	Administrative cost	1	5,000.00	1	5000.00
	Total cost for 1 batch				**484,780.00**

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R-10: Online Workshop on Cyber Security Awereness for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendents, UEOs, Instructors (PTI, URC, TRC) and AUEOs. Assistant Instructors (URC, TRC)

Course Duration : 01 Day

Number of Batches : 01

Number of Participants : 250

Nature of the Course : Online

Serial	Categories	No. of	Unit	Qty	Total
1	Honorarium for participants (as per govt. rules)	250	500.00	1	125,000.00
2	Honorarium for the Key Note Paper Presenter	1	3,500.00	1	3,500.00
3	Honorarium for the Moderator	1	3,000.00	1	3,000.00
4	Honorarium for the Discussants	3	2,500.00	1	7,500.00
5	Honorarium for the Course Rapporteur	2	2000.00	1	4,000.00
6	Administrative cost	1	1500.00	1	1,500.00
				Total cost for 1 batch	144,500.00

R-11 : Online Training Workshop on Annual Confidential Report for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendent of PTIs, UEOs, Instructors (PTI, URC, TRC) and AUEOs, Assistant Instructors (URC, TRC)

Course Duration : 03 Days

Number of Batches : 01

Number of Participants : 250

Nature of the Course : Online

Serial	Categories	No. of	Unit	Qty	Total
1	Honorarium for participants (as per govt. rules)	250	500.00	3	375,000.00
2	Honorarium for Key Note Paper Presenter	1	3,500.00	1	3,500.00
3	Honorarium for the Moderator	1	3,000.00	1	3,000.00
4	Honorarium for the Discussants	3	2,500.00	1	7,500.00
5	Honorarium for the Course Rapporteur	2	2000.00	1	4,000.00
6	Administrative cost	1	1500.00	1	1,500.00
				Total cost for 1 batch	394,500.00

R-12: Online Workshop on Data Management System for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendent of PTIs, UEOs, Instructors (PTI, URC, TRC) and AUEOs. Assistant Instructors (URC, TRC)

Course Duration : 01 Days

Number of Batches : 01

Number of Participants : 250

Nature of the Course : Online

Serial	Categories	No. of	Unit	Qty	Total
1	Honorarium for participants (as per govt. rules)	250	500.00	1	125,000.00
2	Honorarium for Key Note Paper Presenter	1	3,500.00	1	3,500.00
3	Honorarium for the Moderator	1	3,000.00	1	3,000.00
4	Honorarium for the Discussants	3	2,500.00	1	7,500.00
5	Honorarium for the Course Rapporteur	2	2000.00	1	4,000.00
6	Administrative cost	1	1500.00	1	1,500.00
	Total cost for 1 batch				**144,500.00**

R-13: Online Workshop on Revised DPEd (Basic Training for primary School Teachers-BTPT) Implementation and Assesment for NAPE Personnel, DPE Officers, PTI Superintendents, Assistant Superintendent and Instructors

Course Duration : 01 Day

Number of Batches : 01

Number of Participants : 250

Nature of the Course : Online

Serial	Categories	No. of	Unit	Qty	Total
1	Honorarium for participants (as per govt. rules)	250	500.00	1	125,000.00
2	Honorarium for Key Note Paper Presenter	1	3,500.00	1	3,500.00
3	Honorarium for the Moderator	1	3,000.00	1	3,000.00
4	Honorarium for the Discussants	3	2,500.00	1	7,500.00
5	Honorarium for the Course Rapporteur	2	2000.00	1	4,000.00
6	Administrative cost	1	1500.00	1	1,500.00
	Total cost for 1 batch				**144,500.00**

1. 29ᵗʰ Foundation Training for 9ᵗʰ Grade Officers

Course duration	60 days
No. of batches	01
No. of participants	40
Nature of the course	Residential and compulsory
Participants' level	Upazilla Education Officers, UEOs, PTI Instructors, URC Instructors
Course Objectives	✓ To acquaint the participants with primary education of Bangladesh ✓ To familiarize with different teaching-learning methods and techniques. ✓ To develop skill on office and financial management. ✓ To provide them conception on service rules & financial rules. ✓ To enrich the ways of professional development ✓ To develop skills on leadership and management ✓ To aware the participants about the conceptual issues of good governance ✓ To develop ICT skills

Module 01: Bangladesh affairs and Primary Education

Code	Topic	Session
1.1	Bangabandhu and 6 Points	1
1.2	Leadership of Bangabandhu: Significance of the Historical Speech of 7ᵗʰ March 1971	1
1.3	History of Primary Education in Bangladesh	1
1.4	National Education Policy 2010 and Primary Education in Bangladesh	1
1.5	Education Commissions and committees of Bangladesh	1
1.6	Localization of SDG in Primary Education Bangladesh	1
1.7	8th Five-year Plan, Perspective Plan and Delta Plan of Bangladesh	1
1.8	Vision 41, 4th Industrial Revulution, and Smart Bangladesh	1
1.9	Prime Ministers 10 Special Initiative	1
1.10	Localization of SDG Targets in Primary Education	1
1.11	Primary Education Development Program 4	1
1.12	Education Related Basic Concepts	1
	Total Session	12

Module-02: Pre-Primary and Primary Curriculum

1

Session Code	Contents	No. Session
2.1	National Curriculum Framework 2021	1
2.2	Pre- primary Curriculum	1
2.3	Instructional Materials of Pre-Primary Curriculum	1
2.4	Assessment Techniques of Pre-primary Education	1.
2.5	Primary Curriculum	1
2.6	Instructional Materials of Primary Curriculum	1
2.7	Assessment Techniques of Primary Education	1
2.8	Assessment record management and Reporting	1
	Total Session	8

Module-03: Pedagogy and andragogy in primary Education

Session Code	Contents	No. Session
3.1	Concept of Pedagogy and Andragogy	1
3.2	Social Constructivism	1
3.3	Methods and Techniques of training According to Andragogy	1
3.4	Inclusive Education and Autism	1
3.5	Inclusive Teaching-Learning Techniques in Classroom	1
3.6	Blooms Taxonomy of Educational Objectives	1
3.7	Multiple Ways of Teaching and Learning	1
3.8	Gender sensitivity and Gender Equality in Classroom	1
3.9	Maxims and Thought of Education	1
3.10	Universal Design of Learning	1
3.11	21st Century Pedagogy	1
3.12	Smart School and Happy School Framework	1
	Total Session	12

Module-04: Teaching Learning Theories and Practices

Session Code	Contents	No. Session
4.1	Learning, Self-Learning and Cooperative Learning	1
4.2	Experiential Learning	1
4.3	Project Based Learning	1
4.4	Bangla Teaching Learning Methods and Techniques	1

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4 5	English Teaching Learning Methods and Techniques	1
4 6	BGS Teaching Learning Methods and Techniques	1
4 7	Primary Science Teaching Learning Methods and Techniques	1
4 8	Religion and Moral Education Teaching Learning Methods and Techniques	1
4 9	Assessment in Primary Education	1
4 10	Classroom Management	1
4 11	National Student Assessment (NSA)	1
	Total Session	11

Module-05: Training Management and Training in Primary Education

Session Code	Contents	No. Session
5 1	Role of Field level officials in Teachers Continuous Professional Development	1
5 2	Short Term Teachers Training	1
5 3	Long Term Teachers Training {Revised DPEd (Basic) Training}	1
5 4	Role of Field level officials in Post Training Follow-up Activities	1
	Total Session	4

Module-06: School Management & Monitoring and Supervision

Session Code	Contents	No. Session
6 1	Academic Supervision in Educational Development	1
6 2	Use of PEMIS software	1
6 3	Effective School Visit Methods and Techniques	1
6 4	Making Report of School Visit	1
6 5	Follow-up Activities of School Visit	1
6 6	Stipend Manual 2021, School Feeding and Mid-day Meal	1
6 7	Child Census and School Catchment Area Map	1
6 8	Annual Student Performance Report (ASPR), Annual Primary School Census (APSC) and Online Book Demand	1
6 9	SLIP Manual and Other Development Activities	1
6 10	SMC, PTA and UPEP	1
6 11	Home Visit, Mothers Gathering, Parent Gathering, UthanBoithak	1
6 12	Cub Scout, Yellow Bird, Students Council	1
	Total Session	12

Module. 7: Office Management

Code	Topic	Session

7.1	Secretariat Instructions 2014 and its Role in Public Office Management	1
7.2	Types of Written Communications and Preparation and Issuance of Letters/Orders according to Secretariat Instructions 2014	1
7.3	Conduct Meeting and Writing Meeting Minutes and Working Paper	1
7.4	E-Nothi& Digital Nothi	1
7.5	দাপ্তরিক কাজে প্রমিত বাংলার ব্যবহার	1
7.6	Roles and Responsibility of Field level officials of Primary education	1
7.7	Documentations and Official Record Management	1
7.8	Leadership and Good Governance	1
	Total Session	08

Module 8: Financial Rules and Procedures

Code	Topic	Session
8.1	Duties and Responsibilities of DDO, Delegation of Financial Power	1
8.2	Bangladesh Public Mony Management	1
8.3	Development and Revenue Budget	1
8.4	Pay Fixation, EFT	1
8.5	iBASS++	1
8.6	Pension and Gratuity	1
8.7	Bill-voucher, Cashbook, Stock Register	1
8.8	GPF, CPF, Benevolent Fund, Group Insurance, Rest and Recreation Leave	1
8.9	PPR 2008 and Procurement Management	1
8.10	Audit: Objection & Reply/Disposal	1
8.11	TA, DA, Bill taking in Advance and adjustment, Online/Offline Training Honorarium	1
8.12	Income Tax Return and VAT Act	1
8.13	Audit Objection and Disposal	1
	Total Session	13

Module 9: GovernmentService Rules and Good Governance

Code	Topic	Session
9.1	The Government Servants (Conduct) Rules, 1979	1
9.2	The Government Servants (Discipline and Appeal) Rules, 2018	1
9.3	Government Employees (Regular Attendance) Rules, 2019	1

Code	Topic	Session
9.4	The Prescribed Leave Rules 1959	
9.5	Government Service Act, 2018	1
9.6	Practice Session on DP Case	1
9.7	The People's Republic of Bangladesh Flag Rules. 1972 and National Anthem, Flag and Emblem (Amendment) Act, 2010	1
9.8	Following the Guidelines for the use of social media in Government Institutions, 2019 (Revised version)	1
9.9	Right to Information Act 2009	1
9.10	Digital Security Act 2018	1
9.11	Land Management (Record, Survey & Mutation)	1
9.12	ACR (Writing and Preservation)	1
9.13	APA (Annual Performance Agreement)	1
9.14	National Integrity Strategy (NIS)	1
9.15	GRS and SPS	1
9.16	Norms and Etiquette of a government's servant	1
	Total Session	16

Module. 10: Information and Communication Technology (ICT) skill

Code	Topic	Session
10.1	Word processing using MS Word	1
10.2	PPT Development and Presentation Skill	1
10.3	Spreadsheet Analysis (Excel): basic calculation and data analysis	2
10.4	E-Learning Platform: teachers Portal, Muktopaath	1
10.5	Virtual Meeting Platform; Zoom, Google Meet, Boithak	1
10.6	Google Forms Development and Use	1
10.7	Concept of Blended Learning	1
10.8	Online Class Management	1
10.9	Assessment and Result Management in E-Learning	1
	Total	10

R-1: 29th Foundation Training Course for Instructors of PTI/URC and UEOs.

Course Duration : 60 Days

Number of Participants : 40 Per Batch

Number of Batches : 01

Nature of the Course : Face to Face

Serial	Categories	No. of Persons	Unit cost (taka)	Qty	Total(Taka)
1	Traveling allowance for participants (as per govt. rules)	40	6,500.00	1	260000.00
2	DA for participants (as per govt. rules)	40	1,137.50	61	2775500.00
3	TA/DA for external resource persons (as per govt. rules)	10	6,500.00	1	65000.00
4	Honorarium for resource persons	50	2,000.00	1	100000.00
5	Course materials, Handouts etc.	40	1,500.00	1	60000.00
6	Kits allowance	41	4,000.00	1	164000.00
7	Bags for participants	40	1,500.00	1	60000.00
8	Books for participants	40	1,500.00	1	60000.00
9	Study tour	40	3,000.00	1	120000.00
10	DA for resource persons(field visit) (as per govt. rules)	10	1,100.00	1	11000.00
11	TA for resource persons for field visit	10	2,250.00	1	22500.00
12	School visit	40	660.00	4	105600.00
13	Banner	1	1,500.00	3	4500.00
14	Accommodation charge	40	200.00	61	488000.00
15	Administrative cost	1	50,000.00	1	50000.00
	Total Cost for 1 batch				**4,346,100.00**

2. 30th Foundation Training for 9th Grade Officers

Course duration	60 days
No. of batches	01
No. of participants	40
Nature of the course	Residential and compulsory
Participants' level	UEOs, PTI Instructors, URC Instructors
Course Objectives	✓ To acquaint the participants with primary education of Bangladesh ✓ To familiarize with different teaching-learning methods and techniques. ✓ To develop skill on office and financial management. ✓ To provide them conception on service rules & financial rules. ✓ To enrich the ways of professional development ✓ To develop skills on leadership and management ✓ To aware the participants about the conceptual issues of good governance ✓ To develop ICT skills

Module 01: Bangladesh affairs and Primary Education

Code	Topic	Session
1	Bangabandhu and 6 Points	1
2	Leadership of Bangabandhu: Significance of the Historical Speech of 7th March 1971	1
3	History of Primary Education in Bangladesh	1
4	National Education Policy 2010 and Primary Education in Bangladesh	1
5	Education Commissions and committees of Bangladesh	1
6	Localization of SDG in Primary Education Bangladesh	1
7	8th Five-year Plan, Perspective Plan and Delta Plan of Bangladesh	1
8	Vision 41, 4th Industrial Revulution, and Smart Bangladesh	1
9	Prime Ministers 10 Special Initiative	1
10	Localization of SDG Targets in Primary Education	1
11	Primary Education Development Program 4	1
12	Education Related Basic Concepts	1
	Total Session	12

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Module-02: Pre-Primary and Primary Curriculum

Session Code	Contents	No. Session
2.1	National Curriculum Framework 2021	1
2.2	Pre- primary Curriculum	1
2.3	Instructional Materials of Pre-Primary Curriculum	1
2.4	Assessment Techniques of Pre-primary Education	1
2.5	Primary Curriculum	1
2.6	Instructional Materials of Primary Curriculum	1
2.7	Assessment Techniques of Primary Education	1
2.8	Assessment record management and Reporting	1
	Total Session	8

Module-03: Pedagogy and andragogy in primary Education

Session Code	Contents	No. Session
3.1	Concept of Pedagogy and Andragogy	1
3.2	Social Constructivism	1
3.3	Methods and Techniques of training According to Andragogy	1
3.4	Inclusive Education and Autism	1
3.5	Inclusive Teaching-Learning Techniques in Classroom	1
3.6	Blooms Taxonomy of Educational Objectives	1
3.7	Multiple Ways of Teaching and Learning	1
3.8	Gender sensitivity and Gender Equality in Classroom	1
3.9	Maxims and Thought of Education	1
3.10	Universal Design of Learning	1
3.11	21st Century Pedagogy	1
3.12	Smart School and Happy School Framework	1
	Total Session	12

Module-04: Teaching Learning Theories and Practices

Session Code	Contents	No. Session
4.1	Learning, Self-Learning and Cooperative Learning	1

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4 2	Experiential Learning	1
4 3	Project Based Learning	1
4 4	Bangla Teaching Learning Methods and Techniques	1
4 5	English Teaching Learning Methods and Techniques	1
4 6	BGS Teaching Learning Methods and Techniques	1
4 7	Primary Science Teaching Learning Methods and Techniques	1
4 8	Religion and Moral Education Teaching Learning Methods and Techniques	1
4 9	Assessment in Primary Education	1
4 10	Classroom Management	1
4 11	National Student Assessment (NSA)	1
	Total Session	11

Module-05: Training Management and Training in Primary Education

Session code	Contents	No. Session
5 1	Role of Field level officials in Teachers Continuous Professional Development	1.
5 2	Short Term Teachers Training	1
5 3	Long Term Teachers Training {Revised DPEd (Basic) Training}	1
5 4	Role of Field level officials in Post Training Follow-up Activities	· 1
	Total Session	4

Module-06: School Management & Monitoring and Supervision

Session code	Contents	No. Session
6 1	Academic Supervision in Educational Development	1
6 2	Use of PEMIS software	1
6 3	Effective School Visit Methods and Techniques	1
6 4	Making Report of School Visit	1
6 5	Follow-up Activities of School Visit	1
6 6	Stipend Manual 2021, School Feeding and Mid-day Meal	1
6 7	Child Census and School Catchment Area Map	1
6 8	Annual Student Performance Report (ASPR), Annual Primary School Census (APSC) and Online Book Demand	1
6 9	SLIP Manual and Other Development Activities	1
6 10	SMC, PTA and UPEP	1
6 11	Home Visit, Mothers Gathering, Parent Gathering, UthanBoithak	1
6 12	Cub Scout, Yellow Bird, Students Council	1
	Total Session	12

Module. 7: Office Management

Code	Topic	Session
7.1	Secretariat Instructions 2014 and its Role in Public Office Management	1
7.2	Types of Written Communications and Preparation and Issuance of Letters/Orders according to Secretariat Instructions 2014	1
7.3	Conduct Meeting and Writing Meeting Minutes and Working Paper	1
7.4	E-Nothi& Digital Nothi	1
7.5	দাপ্তরিক কাজে প্রমিত বাংলার ব্যবহার	1
7.6	Roles and Responsibility of Field level officials of Primary education	1
7.7	Documentations and Official Record Management	1
7.8	Leadership and Good Governance	1
	Total Session	08

Module 8: Financial Rules and Procedures

Code	Topic	Session
8.1	Duties and Responsibilities of DDO, Delegation of Financial Power	1
8.2	Bangladesh Public Mony Management	1
8.3	Development and Revenue Budget	1
8.4	Pay Fixation, EFT	1
8.5	iBASS++	1
8.6	Pension and Gratuity	1
8.7	Bill-voucher, Cashbook, Stock Register	1
8.8	GPF, CPF, Benevolent Fund, Group Insurance, Rest and Recreation Leave	1
8.9	PPR 2008 and Procurement Management	1
8.10	Audit: Objection & Reply/Disposal	1
8.11	TA, DA, Bill taking in Advance and adjustment, Online/Offline Training Honorarium	1
8.12	Income Tax Return and VAT Act	1
8.13	Audit Objection and Disposal	1
	Total Session	13

Module 9: GovernmentService Rules and Good Governance

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Code	Topic	Session
9.1	The Government Servants (Conduct) Rules, 1979	1
9.2	The Government Servants (Discipline and Appeal) Rules, 2018	1
9.3	Government Employees (Regular Attendance) Rules, 2019	1
9.4	The Prescribed Leave Rules 1959	
9.5	Government Service Act, 2018	1
9.6	Practice Session on DP Case	1
9.7	The People's Republic of Bangladesh Flag Rules. 1972 and National Anthem, Flag and Emblem (Amendment) Act, 2010	1
9.8	Following the Guidelines for the use of social media in Government Institutions, 2019 (Revised version)	1
9.9	Right to Information Act 2009	1
9.10	Digital Security Act 2018	1
9.11	Land Management (Record, Survey & Mutation)	1
9.12	ACR (Writing and Preservation)	1
9.13	APA (Annual Performance Agreement)	1
9.14	National Integrity Strategy (NIS)	1
9.15	GRS and SPS	1
9.16	Norms and Etiquette of a government's servant	1
	Total Session	16

Module. 10: Information and Communication Technology (ICT) skill

Code	Topic	Session
10.1	Word processing using MS Word	1
10.2	PPT Development and Presentation Skill	1
10.3	Spreadsheet Analysis (Excel): basic calculation and data analysis	2
10.4	E-Learning Platform: teachers Portal, Muktopaath	1
10.5	Virtual Meeting Platform; Zoom, Google Meet, Boithak	1
10.6	Google Forms Development and Use	1
10.7	Concept of Blended Learning	1
10.8	Online Class Management	1
10.9	Assessment and Result Management in E-Learning	1
	Total	10

R-1: 30th Foundation Training Course for Instructors of PTI/URC and UEOs.

Budget Breakup

Course Duration : 60 Days

Number of Participants : 40 Per Batch

Number of Batches : 01

Nature of the Course : Face to Face

Serial	Categories	No. of Persons	Unit cost (taka)	Qty	Total(Taka)
1	Traveling allowance for participants (as per govt. rules)	40	6,500.00	1	260000.00
2	DA for participants (as per govt. rules)	40	1,137.50	61	2775500.00
3	TA/DA for external resource persons (as per govt. rules)	10	6,500.00	1	65000.00
4	Honorarium for resource persons	50	2,000.00	1	100000.00
5	Course materials, Handouts etc.	40	1,500.00	1	60000.00
6	Kits allowance	41	4,000.00	1	164000.00
7	Bags for participants	40	1,500.00	1	60000.00
8	Books for participants	40	1,500.00	1	60000.00
9	Study tour	40	3,000.00	1	120000.00
10	DA for resource persons(field visit) (as per govt. rules)	10	1,100.00	1	11000.00
11	TA for resource persons for field visit	10	2,250.00	1	22500.00
12	School visit	40	660.00	4	105600.00
13	Banner	1	1,500.00	3	4500.00
14	Accommodation charge	40	200.00	61	488000.00
15	Administrative cost	1	50,000.00	1	50000.00
	Total Cost for 1 batch				**4,346,100.00**

03. Induction Training Course for Newly Recruited PTI Instructors.

Course duration	15 days
No. of batches	01
No. of participants per batch	40
Nature of the course	Residential and compulsory
Participants' level	Newly Recruited PTI Instructors
Course Objectives	✓ Enhancing participant's knowledge on academic activities of school ✓ Introducing with different administrative, managerial, monitoring and mentoring activities regarding primary education ✓ To make them acquainted with government's important policies about primary education and its implementation status at field level ✓ Helping Participants to adapt higher responsibilities. ✓ Providing a clear concept on primary curriculum, text book and primary teachers education curriculum ✓ Providing knowledge about service rules ✓ To build the capacity to lead primary education at grassroots level. ✓ To make them capable in building relationship between different stakeholders of primary education (Guardian, SMC, PTA, local elite, local government representative etc)
Method and Techniques of Training	Classroom lecture, Small group work, Demonstration and display Practical exercise, Lab work, Exercise/Case study, Role play, Open discussion, Panel discussion, Simulation

Course Contents:

Module-1: Primary Education in Bangladesh

Session Code	Contents	Duration	Session	Mode of Delivery
1.1	National Education Policy, 2010		1	Face to Face
1.2	Primary Education, SDG, and 4th Industrial Revolution (4IR)		1	Face to Face
1.3	Pre-primary Curriculum and Teaching-Learning Materials (Book, TG, Teaching Aids)	2 hours	1	Face to Face
1.4	Primary Curriculum and Teaching-Learning		1	Face to Face

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Session Code	Contents	Duration	Session	Mode of Delivery
	Materials (Book, TG, Teaching Aids)			
1.5	Subject-based Student Assessment: Formative, Summative		1	Face to Face
1.6	Lesson Practice by Using Teachers Guide		1	Face to Face
Total Session:			06	

Module-2: Teaching Learning Theories and Practices

Session Code	Contents	Duration	Session	Mode of Delivery
2.1	Bloom's Taxonomy		1	Face to Face
2.2	Experiential Learning, Project-based learning		1	Face to Face
2.3	Academic Supervision, Monitoring and Mentoring	2 hours	2	Face to Face
2.4	Lesson Study		1	Face to Face
2.5	Inclusive Education		1	Face to Face
	Total Session		6	

Module-3: Acts, Rules & Good-governance

Session Code	Contents	Duration	Session	Mode of Delivery
3.1	Government Service Act, 2018		1	Face to Face
3.2	The Government Servants (Discipline and Appeal) Rules, 2018		1	Face to Face
3.3	Government Employees (Regular Attendance) Rules, 2019		1	Face to Face
3.4	The Prescribed Leave Rules 1959	2 hours	1	Face to Face
3.5	Digital Security Act 2018, Following the Guidelines for the use of Social media in Government Institutions, 2019		1	Face to Face
3.6	TA, DA		1	Face to Face
Total Session:			06	

Module-04: Revised DPEd (Basic) Training

Session Code	Contents	Duration	Session	Mode of Delivery
Orientation to Revised DPEd (Basic) Training				
4.1	Introduction of Revised DPEd (BTPT) Curriculum & Resource Books	2 hours	1	Face to Face
4.2	Revised DPEd (BTPT) Training Management		1	Face to Face

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Session Code	Contents	Duration	Session	Mode of Delivery
	and Assessment Guideline 2023	.		
4.3	Session Practice According to BTPT Manual (Module 1-2)		1	Face to Face
4.4	Session Practice According to BTPT Manual (Module 3-4)		1	Face to Face
Revised DPEd (Basic) Training Assessment Procedure				
4.5	Formative Assessment: Action Research	2 hours	1	F2F
4.6	Formative Assessment: Case Study		1	
4.7	Session based Formative Assessment Techniques and Tools		1	F2F
4.8	Summative Assessment of RevisedDPEd (Basic) Training		1	F2F
4.9	Instructors Activities in Training School Practice and Debriefing		1	.
PTI Attachment				
4.10	Session Demonstration at PTI	2 hours	3 (1day)	F2F
	Total Session		12	

Module-5: ICT and Language skills

Session Code	Contents	Duration	Session	Mode of Delivery
5.1	ICT practice (PPT)	2 hours	2	F2F
	Total Session		2	

Module-6: Co-curricular Activities
- PT, Daily Assembly
- Games and sports
- Library Work, Book Review
- Cultural Activities
- Field Visit

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R-03: 3rd Induction Training Course for Newly Recruited PTI Instructors.

Budget Breakup

Course Duration : 15 Days

Number of Participants : 40 Per Batch

Number of Batches : 01

Nature of the Course : Face to Face

Serial	Categories	No. of Persons	Unit cost	Qty	Total
1	Traveling allowance for participants (as per govt. rules)	40	6,500.00	1	260000.00
2	DA for participants (as per govt. rules)	40	1,137.50	16	728000.00
3	TA/DA for external resource persons (as per govt. rules)	10	6,500.00	1	65000.00
4	Honorarium for resource persons (External)	16	2,000.00	1	32000.00
5	Course materials, Handouts etc.	40	800.00	1	32000.00
6	Bags for participants	40	1,000.00	1	40000.00
7	DA for resource persons(field visit) (as per govt. rules)	10	1,100.00	1	11000.00
8	TA for resource persons (field visit)	10	2,250.00	1	22500.00
9	School/field visit	40	660.00	1	26400.00
10	Banner	1	1,500.00	3	4500.00
11	Accommodation charge	40	200.00	16	128000.00
12	Administrative cost	1	20,000.00	1	20000.00
	Total Cost for 1 batch				**1,369,400.00**

04. 4th Induction Training Course for Newly Recruited PTI Instructors.

Course duration	15 days
No. of batches	01
No. of participants per batch	40
Nature of the course	Residential and compulsory
Participants' level	Newly Recruited PTI Instructors
Course Objectives	✓ Enhancing participant's knowledge on academic activities of school ✓ Introducing with different administrative, managerial, monitoring and mentoring activities regarding primary education ✓ To make them acquainted with government's important policies about primary education and its implementation status at field level ✓ Helping Participants to adapt higher responsibilities. ✓ Providing a clear concept on primary curriculum, text book and primary teachers education curriculum ✓ Providing knowledge about service rules ✓ To build the capacity to lead primary education at grassroots level. ✓ To make them capable in building relationship between different stakeholders of primary education (Guardian, SMC, PTA, local elite, local government representative etc)
Method and Techniques of Training	Classroom lecture, Small group work, Demonstration and display Practical exercise, Lab work, Exercise/Case study, Role play, Open discussion, Panel discussion, Simulation

Course Contents:

Module-1: Primary Education in Bangladesh

Session Code	Contents	Duration	Session	Mode of Delivery
1.1	National Education Policy, 2010		1	Face to Face
1.2	Primary Education, SDG, and 4th Industrial Revolution (4IR)		1	Face to Face
1.3	Pre-primary Curriculum and Teaching-Learning Materials (Book, TG, Teaching Aids)	2 hours	1	Face to Face
1.4	Primary Curriculum and Teaching-Learning Materials (Book, TG, Teaching Aids)		1	Face to Face
1.5	Subject-based Student Assessment: Formative, Summative		1	Face to Face

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Session Code	Contents	Duration	Session	Mode of Delivery
1.6	Lesson Practice by Using Teachers Guide		1	Face to Face
	Total Session:		06	

Module-2: Teaching Learning Theories and Practices

Session Code	Contents	Duration	Session	Mode of Delivery
2.1	Bloom's Taxonomy		1	Face to Face
2.2	Experiential Learning, Project-based learning		1	Face to Face
2.3	Academic Supervision, Monitoring and Mentoring	2 hours	2	Face to Face
2.4	Lesson Study		1	Face to Face
2.5	Inclusive Education		1	Face to Face
		Total Session	6	

Module-3: Acts, Rules & Good-governance

Session Code	Contents	Duration	Session	Mode of Delivery
3.1	Government Service Act, 2018		1	Face to Face
3.2	The Government Servants (Discipline and Appeal) Rules, 2018		1	Face to Face
3.3	Government Employees (Regular Attendance) Rules, 2019	2 hours	1	Face to Face
3.4	The Prescribed Leave Rules 1959		1	Face to Face
3.5	Digital Security Act 2018, Following the Guidelines for the use of Social media in Government Institutions, 2019		1	Face to Face
3.6	TA, DA		1	Face to Face
		Total Session:	06	

Module-04: Revised DPEd (Basic) Training

Session Code	Contents	Duration	Session	Mode of Delivery
Orientation to Revised DPEd (Basic) Training				
4.1	Introduction of Revised DPEd (BTPT) Curriculum & Resource Books		1	Face to Face
4.2	Revised DPEd (BTPT) Training Management and Assessment Guideline 2023	2 hours	1	Face to Face
4.3	Session Practice According to BTPT Manual (Module 1-2)		1	Face to Face

Session Code	Contents	Duration	Session	Mode of Delivery
	(Module 1-2)			
4.4	Session Practice According to BTPT Manual (Module 3-4)		1	Face to Face
Revised DPEd (Basic) Training Assessment Procedure				
4.5	Formative Assessment: Action Research	2 hours	1	F2F
4.6	Formative Assessment: Case Study		1	
4.7	Session based Formative Assessment Techniques and Tools		1	F2F
4.8	Summative Assessment of RevisedDPEd (Basic) Training		1	F2F
4.9	Instructors Activities in Training School Practice and Debriefing		1	
PTI Attachment				
4.10	Session Demonstration at PTI	2 hours	3 (1day)	F2F
		Total Session	12	

Module-5: ICT and Language skills

Session Code	Contents	Duration	Session	Mode of Delivery
5.1	ICT practice (PPT)	2 hours	2	F2F
		Total Session	2	

Module-6: Co-curricular Activities
- PT, Daily Assembly
- Games and sports
- Library Work, Book Review
- Cultural Activities
- Field Visit

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R-04: 4th Induction Training Course for Newly Recruited PTI Instructors.

Budget Breakup

Course Duration : 15 Days

Number of Batches : 01

Number of Participants : 40 Per Batch

Nature of the Course : Face to Face

Serial	Categories	No. of Persons	Unit cost	Qty	Total
1	Traveling allowance for participants (as per govt. rules)	40	6,500.00	1	260000.00
2	DA for participants (as per govt. rules)	40	1,137.50	16	728000.00
3	TA/DA for external resource persons (as per govt. rules)	10	6,500.00	1	65000.00
4	Honorarium for resource persons (External)	16	2,000.00	1	32000.00
5	Course materials, Handouts etc.	40	800.00	1	32000.00
6	Bags for participants	40	1,000.00	1	40000.00
7	DA for resource persons(field visit) (as per govt. rules)	10	1,100.00	1	11000.00
8	TA for resource persons (field visit)	10	2,250.00	1	22500.00
9	School/field visit	40	660.00	1	26400.00
10	Banner	1	1,500.00	3	4500.00
11	Accommodation charge	40	200.00	16	128000.00
12	Administrative cost	1	20,000.00	1	20000.00
	Total Cost for 1 batch				**1,369,400.00**

05. 5th Induction Training Course for Newly Recruited PTI Instructors.

Course duration	15 days
No. of batches	01
No. of participants per batch	40
Nature of the course	Residential and compulsory
Participants' level	Newly Recruited PTI Instructors
Course Objectives	✓ Enhancing participant's knowledge on academic activities of school ✓ Introducing with different administrative, managerial, monitoring and mentoring activities regarding primary education. ✓ To make them acquainted with government's important policies about primary education and its implementation status at field level ✓ Helping Participants to adapt higher responsibilities. ✓ Providing a clear concept on primary curriculum, text book and primary teachers education curriculum ✓ Providing knowledge about service rules ✓ To build the capacity to lead primary education at grassroots level. ✓ To make them capable in building relationship between different stakeholders of primary education (Guardian, SMC, PTA, local elite, local government representative etc)
Method and Techniques of Training	Classroom lecture, Small group work, Demonstration and display Practical exercise, Lab work, Exercise/Case study, Role play, Open discussion, Panel discussion, Simulation

Course Contents:

Module-1: Primary Education in Bangladesh

Session Code	Contents	Duration	Session	Mode of Delivery
1.1	National Education Policy, 2010		1	Face to Face
1.2	Primary Education, SDG, and 4th Industrial Revolution (4IR)		1	Face to Face
1.3	Pre-primary Curriculum and Teaching-Learning Materials (Book, TG, Teaching Aids)		1	Face to Face
1.4	Primary Curriculum and Teaching-Learning Materials (Book, TG, Teaching Aids)	2 hours	1	Face to Face
1.5	Subject-based Student Assessment: Formative, Summative		1	Face to Face
1.6	Lesson Practice by Using Teachers Guide		1	Face to Face

Session Code	Contents	Duration	Session	Mode of Delivery
	Total Session:		06	

Module-2: Teaching Learning Theories and Practices

Session Code	Contents	Duration	Session	Mode of Delivery
2.1	Bloom's Taxonomy		1	Face to Face
2.2	Experiential Learning, Project-based learning		1	Face to Face
2.3	Academic Supervision, Monitoring and Mentoring	2 hours	2	Face to Face
2.4	Lesson Study		1	Face to Face
2.5	Inclusive Education		1	Face to Face
		Total Session	6	

Module-3: Acts, Rules & Good-governance

Session Code	Contents	Duration	Session	Mode of Delivery
3.1	Government Service Act, 2018		1	Face to Face
3.2	The Government Servants (Discipline and Appeal) Rules, 2018		1	Face to Face
3.3	Government Employees (Regular Attendance) Rules, 2019		1	Face to Face
3.4	The Prescribed Leave Rules 1959	2 hours	1	Face to Face
3.5	Digital Security Act 2018, Following the Guidelines for the use of Social media in Government Institutions, 2019		1	Face to Face
3.6	TA, DA		1	Face to Face
		Total Session:	06	

Module-04: Revised DPEd (Basic) Training

Session Code	Contents	Duration	Session	Mode of Delivery
Orientation to Revised DPEd (Basic) Training				
4.1	Introduction of Revised DPEd (BTPT) Curriculum & Resource Books		1	Face to Face
4.2	Revised DPEd (BTPT) Training Management and Assessment Guideline 2023	2 hours	1	Face to Face
4.3	Session Practice According to BTPT Manual (Module 1-2)		1	Face to Face
4.4	Session Practice According to BTPT Manual		1	Face to Face

Session Code	Contents	Duration	Session	Mode of Delivery
	(Module 3-4)			
Revised DPEd (Basic) Training Assessment Procedure				
4.5	Formative Assessment: Action Research	2 hours	1	F2F
4.6	Formative Assessment: Case Study		1	
4.7	Session based Formative Assessment Techniques and Tools		1	F2F
4.8	Summative Assessment of RevisedDPEd (Basic) Training		1	F2F
4.9	Instructors Activities in Training School Practice and Debriefing		1	
PTI Attachment				
4.10	Session Demonstration at PTI	2 hours	3 (1day)	F2F
		Total Session	12	

Module-5: ICT and Language skills

Session Code	Contents	Duration	Session	Mode of Delivery
5.1	ICT practice (PPT)	2 hours	2	F2F
		Total Session	2	

Module-6: Co-curricular Activities
- PT, Daily Assembly
- Games and sports
- Library Work, Book Review
- Cultural Activities
- Field Visit

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R-05: 5th Induction Training Course for Newly Recruited PTI Instructors.

Budget Breakup

Course Duration : 15 Days

Number of Batches : 01

Number of Participants : 40 Per Batch

Nature of the Course : Face to Face

Serial	Categories	No. of Persons	Unit cost	Qty	Total
1	Traveling allowance for participants (as per govt. rules)	40	6,500.00	1	260000.00
2	DA for participants (as per govt. rules)	40	1,137.50	16	728000.00
3	TA/DA for external resource persons (as per govt. rules)	10	6,500.00	1	65000.00
4	Honorarium for resource persons (External)	16	2,000.00	1	32000.00
5	Course materials, Handouts etc.	40	800.00	1	32000.00
6	Bags for participants	40	1,000.00	1	40000.00
7	DA for resource persons(field visit) (as per govt. rules)	10	1,100.00	1	11000.00
8	TA for resource persons (field visit)	10	2,250.00	1	22500.00
9	School/field visit	40	660.00	1	26400.00
10	Banner	1	1,500.00	3	4500.00
11	Accommodation charge	40	200.00	16	128000.00
12	Administrative cost	1	20,000.00	1	20000.00
	Total Cost for 1 batch				**1,369,400.00**

R-6: Online Training Workshop on Office and Financial Management for NAPE Personnel, DPEOs, Superintendents, UEOs, Instructors (PTI, URC, TRC) and AUEOs. Assistant Instructors (URC, TRC)

Course duration 03 days
No. of batches 01
Total participants: 200
Nature of the Course: Online Virtual Flatform
Participants: Superintendents of PTIsDPEOs, UEOs, URC Instructors

Course Objectives

☐ To develop an annual procurement plan.

☐ To acquaint with Budget management activities.

☐ To acquaint with Finance management Rules, Policies, Plans, Circulars issued by the government.

☐ To develop expertise on Procurement and Accounts rules.

☐ To develop expertise on Managing the Human resources.

☐ To develop ideas on Managing the Fixed and portable assets of Govt Offices

☐ To develop ideas and skills to Manage and provide services with service recipients.

☐ To aware them about the existing rules and regulations regarding office management

Course Contents

- Finnane and Procurement Management
- Finnane and Procurement Management acts and rules
- General Procedures of Audits
- Human Resource Management
- Manner and Etiquettes
- NIS on Office Management
- Monitoring APA achievement Progress
- Fixed and Portable assists Management.
- e.nothi/D.nothi system

Method and Techniques of Training

- Online Discussion and Presentation Sharing
- Small group work
- Ideas and Experiences Sharing
- Questions and Answer Session

Module-1: Concepts of Financial and Procurement Management

Session Code	Contents	No. Session
1.1	Principles of Public Procurement and Different Procurement Methods	1
1.2	Introducing Tender Forms of Goods , Audit: Objection and reply/disposal (Theoretical and practical). Cashbook, Stock register and File Index register.	1
1.3	Duties and Responsibilities of Drawing and Disbursing Officer (DDO), Delegation of Financial Power.	1

Module-2: Concepts of Office and Resource Management

Session Code	Contents	No. Session
2.1	Ideas and Practices of Managing the Human resources and and providing services with services recipients.	1
2.2	.Managing the Fixed and portable assets of Govt Offices and sharing thee existing rules and regulations regarding office management	1
2.3	Manner and Etiquettes ,NIS on Office Management and Monitoring APA achievement Progress	1

R-6: Online Training Workshop on Office and Financial Management for NAPE Personnel, DPEOs, Superintendents, UEOs, Instructors (PTI, URC, TRC) and AUEOs. Assistant Instructors (URC, TRC)

Budget Breakup

Course Duration : 03 Days

Number of Batches : 01

Number of Participants : 200

Nature of the Course : Online

Serial	Categories	No. of Persons	Unit cost	Qty	Total
1	Honorarium for participants (as per govt. rules)	200	500.00	3	300,000.00
2	Honorarium for Key Note Paper Presenter	1	3,500.00	1	3,500.00
3	Honorarium for the Moderator	1	3,000.00	1	3,000.00
4	Honorarium for the Discussants	3	2,500.00	1	7,500.00
5	Honorarium for the Course Rapporteur	2	2000.00	1	4,000.00
6	Administrative cost	1	1500.00	1	1,500.00
			Total cost for 1 batch		319,500.00

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R-7: Online Workshop on SDG for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendent of PTIs, UEOs, Instructors (PTI, URC, TRC)

Course duration: 01 day (3 Sessions 1 Hour each)
No. of batches: 01
Total participants: 200
Nature of the Course: Online Virtual Flatform
Participants: Superintendents of NAPE,DPE, PTIsDPEOs, UEOs, URCs

Course Objectives

- To share basic knowledge on SDG
- To share the SDG Objectives, Vision, Mission, Targets and Achievement Period of Time
- To introduce the SDG Goal and Targets relevant to Primary Education
- To know about the outcomes of SDG implementation

Course Contents

- What is SDG? What are Goals? What are Targets?
- Period to Achieve the SDGs
- Goals and Targets addressing different areas.
- SDG 4 and Primary Education, Bangladesh
- Digital Resources and users Management

Method and Techniques of Training

- Online Discussion and Presentation Sharing
- Small group work
- Ideas and Experiences Sharing
- Questions and Answer Session

R-7: Online Workshop on SDG for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendent of PTIs, UEOs,Instructors (PTI, URC, TRC)

Budget Breakup

Course Duration : 01 Day   Number of Batches : 01
Number of Participants : 200   Nature of the Course : Online

Serial	Categories	No. of Persons	Unit cost	Qty	Total
1	Training Allowance for participants (as per govt. rules)	200	500.00	1	100,000.00
2	Honorarium for the Key Note Paper Presenter	1	3,500.00	1	3,500.00

3	Honorarium for the Moderator	1	3,000.00	1	3,000.00
4	Honorarium for the Discussants	3	2,500.00	1	7,500.00
5	Honorarium for the Course Rapporteur	2	2000.00	1	4,000.00
8	Administrative cost	1	1500.00	1	1,500.00
	Total cost for 1 batch				**119,500.00**

R-8: Training Course on Office Management and Annual Work-Plan for Superintendents of PTIs.

Course duration 03 days
No. of batches 01
Total participants: 34
Nature of the Course: Face to Face
Participants: Superintendents of PTIs

Course Objectives

☐ To develop an annual work-plan for PTI training (DPEd/C-in-Ed) Management.
☐ To acquaint with constructivist approach of teaching-learning activities.
☐ To acquaint with assessment of Revised DPEd (Revised/ Basic/BTPT)
☐ To develop expertise on DPEd assessment Exam management.
☐ To develop expertise on DPEd assessment Exam management.
☐ To aware them about the conceptual issues of good- governance.

Course Contents

Module-1: Work Plan Preparation

Session Code	Contents	No. Session
1.1	Preparation Guideline for Annual Work Plan	1
1.2	Activities for Annual Work Plan	2
	Total Session	3

Module-2: Good Governance

Session Code	Contents	No. Session
2.1	Annual Performance Agreement (APA), National Integrity Strategy (NIS), Grievance Redress System (GRS)	1
2.2	Innovation in Primary Education, Innovative Idea generation for PTI	1
2.3	PTI Human resource and Properties management	1
	Total Session	3

Module-3: Training management

Session Code	Contents	Session
3.1	Virtual Education Platform: Zoom, Google Meet, Google Classroom, Blended Learning Approach	1
3.2	Management of the Trainees: Providing required facilities, Security issues and ensuring Disciplines within the PTI Campus	1
3.3	Curriculum of BTPT /Revised DPEd training course	1
	Total Session	3

Method and Techniques of Training

Classroom lecture, small group work, Demonstration and display
Practical exercise

R-8: Training Course on Office Management and Annual Work-Plan for Superintendents of PTIs.

Budget Breakup

Course Duration : 03 Days

Number of Participants : 34

Number of Batches : 01

Nature of the Course : Face to Face

Serial	Categories	No. of Persons	Unit cost	Qty	Total
1	Travelling allowance for participants (as per govt. rules)	34	6,500.00	1	221000.00
2	Daily allowance for participants (as per govt. rules)	34	1,365.00	4	185640.00
3	TA/DA for external resource persons (as per govt. rules)	5	6,500.00	1	32500.00
4	Honorarium for resource persons	5	2,000.00	1	10000.00
5	Course materials cost	34	400.00	1	13600.00
6	Banner	1	1,500.00	2	3000.00
7	Accommodation charge	34	200.00	4	27200.00
8	Administrative cost	1	5,000.00	1	5000.00
	Total cost for 1 batch				**497,940.00**

R-9: Training Course on Office Management and Annual Work-Plan for Superintendents of PTIs.

Budget Breakup

Course Duration : 03 Days   Number of Batches : 01

Number of Participants : 33   Nature of the Course : Face to Face

Serial	Categories	No. of Persons	Unit cost	Qty	Total
1	Travelling allowance for participants (as per govt. rules)	33	6,500.00	1	214500.00
2	Daily allowance for participants (as per govt. rules)	33	1,365.00	4	180180.00
3	TA/DA for external resource persons (as per govt. rules)	5	6,500.00	1	32500.00
4	Honorarium for resource persons	5	2,000.00	1	10000.00
6	Course materials cost	33	400.00	1	13200.00
7	Banner	1	1,500.00	2	3000.00
8	Accommodation charge	33	200.00	4	26400.00
9	Administrative cost	1	5,000.00	1	5000.00
			Total cost for 1 batch		484,780.00

R-10: Online Workshop on Cyber Security Awereness for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendents, UEOs, Instructors (PTI, URC, TRC) and AUEOs. Assistant Instructors (URC, TRC)

Course duration: 01 day (3 Sessions 1 hour each)
No. of batches: 01
Total participants: 200
Nature of the Course: Online Virtual Flatform
Participants: Superintendents of NAPE, PTIsDPEOs, UEOs, URCs

Course Objectives

☐ To know what cyber security is.
☐ To acquaint with issues because cyber security is required for us.
☐ To be introduced with Cyber vulnerability: Resources, Location and Users.
☐ To know the ways of preparedness and keeping away from cyber-attacks.
☐ To detect the cyber attackers and their natures.
☐ To identify the measures to combat and prevent cyber issues.

Course Contents

- Digital Resources and users Management
- Online Recourse: Locations, nature of utility
- Social Media: Fake and Lucrative Offers
- Artificial Intelligence to find out and sort out the nature and categories of Cybers Surfers
- Identifying the areas of cyber-attacks and tracing Attackers
- Following some cyber behaviors or Management rules in everyday use of ICT or Cyber contents
- Vulnerable Cyber Contents

Method and Techniques of Training

- Online Discussion and Presentation Sharing
- Small group work
- Ideas and Experiences Sharing
- Questions and Answer Session

R-10: Online Workshop on Cyber Security Awereness for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendents, UEOs, Instructors (PTI, URC, TRC) and AUEOs. Assistant Instructors (URC, TRC)

Budget Breakup

Course Duration : 01 Day

Number of Batches : 01

Number of Participants : 250

Nature of the Course : Online

Serial	Categories	No. of Persons	Unit cost	Qty	Total
1	Honorarium for participants (as per govt. rules)	250	500.00	1	125,000.00
2	Honorarium for the Key Note Paper Presenter	1	3,500.00	1	3,500.00
3	Honorarium for the Moderator	1	3,000.00	1	3,000.00
4	Honorarium for the Discussants	3	2,500.00	1	7,500.00
5	Honorarium for the Course Rapporteur	2	2000.00	1	4,000.00
6	Administrative cost	1	1500.00	1	1,500.00
			Total cost for 1 batch		144,500.00

R-11 : Online Training Workshop on Annual Confidential Report for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendent of PTIs, UEOs, Instructors (PTI, URC, TRC) and AUEOs, Assistant Instructors (URC, TRC)

Course duration: 03 day No. of batches: 01
Total participants: 250 Nature of the Course: Online
Participants: NAPE, DPE, Superintendents of PTIs, DPEOs, UEOs, URCs

Course Objectives

- To share basic knowledge about the importance of ACR writing
- To share the ideas on ACR writing and signing
- To introduce the new forms, circulars and rules on ACR
- ACR writing and Submitting Time, Duration, Periods and Frequencies
- Precautions regarding ACR adverse comments
- Preserving ACR and when ACR becomes very important document

Course Contents

- Digital Resources and users Management
- Online Recourse: Locations, nature of utility
- Social Media: Fake and Lucrative Offers
- Artificial Intelligence to find out and sort out the nature and categories of Cybers Surfers
- Identifying the areas of cyber-attacks and tracing Attackers
- Following some cyber behaviors or Management rules in everyday use of ICT or Cyber contents
- Vulnerable Cyber Contents

Method and Techniques of Training

- Online Discussion and Presentation Sharing
- Small group work
- Ideas and Experiences Sharing
- Questions and Answer Session

R-11 : Online Training Workshop on Annual Confidential Report for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendent of PTIs, UEOs, Instructors (PTI, URC, TRC) and AUEOs, Assistant Instructors (URC, TRC)

Budget Breakup

Course Duration : 03 Days

Number of Participants : 250

Number of Batches : 01

Nature of the Course : Online

Serial	Categories	No. of Persons	Unit cost	Qty	Total
1	Honorarium for participants (as per govt. rules)	250	500.00	3	375,000.00
2	Honorarium for Key Note Paper Presenter	1	3,500.00	1	3,500.00
3	Honorarium for the Moderator	1	3,000.00	1	3,000.00
4	Honorarium for the Discussants	3	2,500.00	1	7,500.00
5	Honorarium for the Course Rapporteur	2	2000.00	1	4,000.00
6	Administrative cost	1	1500.00	1	1,500.00
			Total cost for 1 batch		394,500.00

R-12: Online Workshop on Data Management System for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendent of PTIs, UEOs, Instructors (PTI, URC, TRC) and AUEOs. Assistant Instructors (URC, TRC)

Course duration: 01 day (3 Sessions 1 hour each)
No. of batches: 01   Total participants: 250
Nature of the Course: Online Virtual Flatform
Participants: NAPE, Superintendents of PTIs, DPEOs, UEOs, URCs

Course Objectives

- To know about data and data storage
- To enhance ideas on Data security is.
- To acquaint with issues regarding Data and Records Vulnerability
- To develop Data storage and Data Management Plan
- To share ideas and experiences about Data vulnerability: Resources, Location, Users and Disasters.
- To know about the values and validity of Data
- To know about Data Redundancy

Course Contents

- Definition and Basic idea on Data and data storage
- Ideas on Data security.
- Values and validity of Data
- Data storage and Data Management Plan
- Data vulnerability: Resources, Location, Users and Disasters.
- Data Redundancy and unique data preservation plan

Method and Techniques of Training

- Online Discussion and Presentation Sharing
- Small group work
- Ideas and Experiences Sharing
- Questions and Answer Session

R-12: Online Workshop on Data Management System for NAPE Personnel, DPEOs, PTI Superintendents, ADPEOs, Assistant Superintendent of PTIs, UEOs, Instructors (PTI, URC, TRC) and AUEOs. Assistant Instructors (URC, TRC)

Budget Breakup

Course Duration : 01 Days   Number of Batches : 01

Number of Participants : 250   Nature of the Course : Online

Serial	Categories	No. of Persons	Unit cost	Qty	Total
1	Honorarium for participants (as per govt. rules)	250	500.00	1	125,000.00
2	Honorarium for Key Note Paper Presenter	1	3,500.00	1	3,500.00
3	Honorarium for the Moderator	1	3,000.00	1	3,000.00
4	Honorarium for the Discussants	3	2,500.00	1	7,500.00
5	Honorarium for the Course Rapporteur	2	2000.00	1	4,000.00
6	Administrative cost	1	1500.00	1	1,500.00
			Total cost for 1 batch		144,500.00

R-13: Online Workshop on Revised DPEd (Basic Training for primary School Teachers-BTPT) Implementation and Assesment for NAPE Personnel, DPE Officers, PTI Superintendents, Assistant Superintendent and Instructors

Course Duration : 01 Day

Number of Participants : 250

Number of Batches : 01

Nature of the Course : Online

Serial	Categories	No. of Persons	Unit cost	Qty	Total
1	Honorarium for participants (as per govt. rules)	250	500.00	1	125,000.00
2	Honorarium for Key Note Paper Presenter	1	3,500.00	1	3,500.00
3	Honorarium for the Moderator	1	3,000.00	1	3,000.00
4	Honorarium for the Discussants	3	2,500.00	1	7,500.00
5	Honorarium for the Course Rapporteur	2	2000.00	1	4,000.00
6	Administrative cost	1	1500.00	1	1,500.00
				Total cost for 1 batch	**144,500.00**

২০২৩-২৪ অর্থবছরে নেপে অনুষ্ঠিতব্য প্রশিক্ষণ ও প্রশিক্ষণ কর্মশালাসমূহের তালিকা এবং বাজেট বিভাজন

ক্রমিক নং	প্রশিক্ষণের ধরন	প্রশিক্ষণ/কর্মশালার শিরোনাম	অংশগ্রহণকারী	মেয়াদ	প্রশিক্ষণ পরিচালনা পদ্ধতি	ব্যাচ সংখ্যা	মোট প্রশিক্ষণার্থীর সংখ্যা	মোট পরিমাণ (টাকা)	সম্ভাব্য তারিখ
১	কোর	নবম গ্রেডের কর্মকর্তাগণের বুনিয়াদি প্রশিক্ষণ কোর্স	উপজেলা/থানা শিক্ষা অফিসার, (পিটিআই/ইউআরসি/টিআরসি) ইন্সট্রাক্টর	৬০ দিন	মুখোমুখি	২	৮০	৮৬৯২২০০.০০	২৯ তম ব্যাচ এবং ৩০ তম ব্যাচ: ০১-১০-২০২৩ হতে ২৯-১১-২০২৩ খ্রি.
২	কোর	নবনিযুক্ত পিটিআই ইন্সট্রাক্টরগণের ইনডাকশন প্রশিক্ষণ কোর্স	পিটিআই ইন্সট্রাক্টর	১৫ দিন	মুখোমুখি	৩	১২০	৫১০৮২০০.০০	৩য় ব্যাচ: ১৫-০৪-২৪ হতে ২৯-৪-২৪ ও ৪র্থ ব্যাচ: ০৫-০৫-২৪ হতে ১৯-০৫-২৪ এবং ৫ম ব্যাচ: ২৬-০৫-২৪ হতে ০৯-০৬-২০২৪ খ্রি.
৩	স্বল্পমেয়াদি	অফিস ও আর্থিক ব্যবস্থাপনা বিষয়ক প্রশিক্ষণ কর্মশালা	নেপ কর্মকর্তা, জেলা প্রাথমিক শিক্ষা অফিসার, উপজেলা শিক্ষা অফিসার, ইন্সট্রাক্টর, (পিটিআই, ইউআরসি, টিআরসি), সহকারী উপজেলা শিক্ষা অফিসার, সহকারী ইন্সট্রাক্টর, ইউআরসি/টিআরসি	৩ দিন	ভার্চুয়াল মাধ্যমে	১	২০০	৩১৭৫০০.০০	২১-০৫-২০২৪ হতে ২৩-০৫-২০২৪ খ্রি.

৪	স্বল্পমেয়াদি	SDG বাস্তবায়নের সম্ভাব্য চ্যালেঞ্জ মোকাবেলা শীর্ষক প্রশিক্ষণ কর্মশালা	নেপ কর্মকর্তা, পিটিআই সুপার, সহঃ সুপার এবং ডিপিইও, এডিপিইও কর্মকর্তাগণ উপজেলা শিক্ষা কর্মকর্তা এবং ইন্সট্রাক্টর, ইউআরসি/টিআরসি	১ দিন	ভার্চুয়াল মাধ্যমে	১	২০০	১১৯৫০০.০০	০৫-১২-২০২৩ খ্রি.
৫	স্বল্পমেয়াদি	পিটিআই সুপারিনটেনডেন্টগণের বার্ষিক কর্মসম্পাদন চুক্তি/কর্মমূল্যায়ন বিষয়ক প্রশিক্ষণ কর্মশালা	পিটিআই সুপারিনটেনডেন্টগণ	৩ দিন	ফেস টু ফেস	২	৬৭	৯৮২৭২০.০০	১০-১২-২০২৩ হতে ১২-১২-২০২৩ খ্রি.
৬	স্বল্পমেয়াদি	সাইবার সিকিউরিটি বিষয়ক প্রশিক্ষণ কর্মশালা	নেপ কর্মকর্তা, জেলা প্রাথমিক শিক্ষা অফিসার, উপজেলা শিক্ষা অফিসার, ইন্সট্রাক্টর, (পিটিআই, ইউআরসি, টিআরসি), সহকারী উপজেলা শিক্ষা অফিসার, সহকারী ইন্সট্রাক্টর, ইউআরসি/টিআরসি	১ দিন	ভার্চুয়াল মাধ্যমে	১	২০০	১৪৪৫০০.০০	১৪/১২/২০২৩ খ্রি.
৭	স্বল্পমেয়াদি	বার্ষিক গোপনীয় অনুবেদন বিষয়ক প্রশিক্ষণ কর্মশালা	নেপ কর্মকর্তা, জেলা প্রাথমিক শিক্ষা অফিসার, উপজেলা শিক্ষা অফিসার, ইন্সট্রাক্টর, (পিটিআই, ইউআরসি, টিআরসি), সহকারী উপজেলা শিক্ষা অফিসার, সহকারী ইন্সট্রাক্টর, ইউআরসি/টিআরসি	৩ দিন	ভার্চুয়াল মাধ্যমে	১	২০০	০২৪৫০০.০০	১১-১২-২০২৩ হতে ১৩-১২-২০২৩ খ্রি.

৮	স্বল্পমেয়াদি	ডিজিটাল ডাটা ব্যবস্থাপনা বিষয়ক প্রশিক্ষণ কর্মশালা	নেপ কর্মকর্তা, জেলা প্রাথমিক শিক্ষা অফিসার, পিটিআই সুপারিনটেনডেন্ট, উপজেলা শিক্ষা অফিসার, ইন্সট্রাক্টর, (পিটিআই, ইউআরসি, টিআরসি), সহকারী উপজেলা শিক্ষা অফিসার, সহাকারী ইন্সট্রাক্টর, ইউআরসি/টিআরসি	১ দিন	ভার্চুয়াল মাধ্যমে	১	২৫০	১৪৪৫০০.০০	২৭-১২-২৩ খ্রি.
৯	স্বল্পমেয়াদি	পরিমার্জিত ডিপিএড প্রাথমিক শিক্ষকগণের জন্য মৌলিক প্রশিক্ষণ-BTPT বাস্তবায়ন ও মূল্যায়ন বিষয়ক ভার্চুয়াল কর্মশালা	নেপ কর্মকর্তা, পিটিআই সুপারিনটেনডেন্ট, সহকারী সুপারিনটেনডেন্ট ও ইন্সট্রাক্টর	১ দিন	ভার্চুয়াল মাধ্যমে	১	২৫০	১৪৪৫০০.০০	০৪-০৮-২০২৩ খ্রি.
					মোট:		১৬১৭	১৫০৫০১২০.০০	

মোঃ শাহ আলম
অতিরিক্ত সচিব
মহাপরিচালক
জাতীয় প্রাথমিক শিক্ষা একাডেমি (নেপ)
ময়মনসিংহ।

ফরিদ আহম্মদ
সচিব
প্রাথমিক ও গণশিক্ষা মন্ত্রণালয়